



JAY DARDENNE
SECRETARY OF STATE

Secretary of State
State of Louisiana

P.O. Box 94125
BATON ROUGE, LA 70804-9125
www.sos.louisiana.gov

May 11, 2007

Thomas R. Wilkey
Executive Director
U.S. Election Assistance Commission
1225 New York Ave., NW, Suite 1100
Washington, D.C. 20005

Attention: Edgardo Cortés

RE: Narrative Report for Title 1, Section 102 for 2006

Dear Mr. Wilkey:

Enclosed herewith is the narrative report for Title 1, Section 102 for the year ended December 31, 2006. Please note that this is the final report for Title 1, Section 102.

Please feel free to call me at (225) 922-0900 Ext. #614 if you should have any questions.

Sincerely,

Carol H. Guidry
Director of HAVA

Enclosure



SECRETARY OF STATE

**HELP AMERICA VOTE
ACT OF 2002**

**TITLE I, SECTION 102
FINAL NARRATIVE AND
FINAL FINANCIAL REPORT**

AS OF DECEMBER 31, 2006

**PRESENTED TO:
U.S. ELECTION ASSISTANCE
COMMISSION**

**Jay Dardenne
Secretary of State**

**TITLE I, SECTION 102
REPLACEMENT OF PUNCH CARD OR LEVER VOTING MACHINES**

**FINAL NARRATIVE REPORT
AS OF DECEMBER 31, 2006**

Title I, Section 102 of the Help America Vote Act of 2002 (HAVA) was implemented to provide a program to provide funding for states to replace punch card and lever voting systems. On June 18, 2003, Louisiana received \$7,351,684 in Title I, Section 102 funds. All revenue collections were utilized for the replacement of punch card and lever voting systems.

Prior to January of 2004, the election management functions in the State of Louisiana were divided between the Department of Elections and Registration and the Department of State. With the passage of Act 451 of the 2001 Regular Session of the Louisiana Legislature, the two departments were merged into the Department of State (Department) under the direction of the Secretary of State effective on January 12, 2004. As the Chief Election Officer of the State of Louisiana, the Secretary of State is now overseeing the management and implementation of Louisiana's State Plan, including the replacement of all lever voting machines in the State of Louisiana.

In 2001, the State of Louisiana began utilizing paper ballots that are read through paper ballot optical scanning machines rather than utilizing punch cards for absentee voting by mail.

In 2005, Louisiana certified voting systems for seven vendors for use in Louisiana. On August 9, 2005, a request for proposal was issued to six vendors for the procurement of a new statewide voting system. On October 31, 2005, Louisiana announced that Sequoia Voting Systems, Inc. was selected to replace all lever-operated voting machines with AVC Advantage Full Face DRE Voting Units for Election Day voting. On December 13, 2005, the Department entered into a contract with Sequoia Voting Systems, Inc., and all HAVA compliant AVC Advantage Full Face DRE Voting Units have been installed for use in various parishes to replace lever-operated voting machines. All voting units are capable of being accessible to individuals with disabilities.

The Department of State is responsible for preparing all narrative and financial reports. The required SF-269 financial reports for Title I, Section 102 were completed and submitted to the U.S. Government Services Administration (GSA) for the period ending December 31, 2003 and to the Election Assistance Commission for the period ending December 31, 2004 and December 31, 2005. On January 24, 2007, amended SF 269 forms were forwarded to the U.S. Election Assistance Commission for the periods ending December 31, 2003, December 31, 2004, and December 31, 2005 utilizing new reporting procedures approved by the U.S. Election Assistance Commission. For the period ending December 31, 2006, the final SF-269 financial report for Title I, Section 102 was submitted to the U.S. Election Assistance Commission with an expenditure summary. A copy of this report is enclosed. Please note that narrative reports were not required until after December 31, 2004.

ORIGINAL

FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Election Assistance Commission		2. Federal Grant or Other Identifying Number Assigned By Federal Agency Title I, 102		OMB Approval No. 0348-0039	Page of 1 1 pages
3. Recipient Organization (Name and complete address, including ZIP code) State of Louisiana, Department of State, P.O. Box 94125, Baton Rouge, LA 70804-9125					
4. Employer Identification Number 72-1022058		5. Recipient Account Number or Identifying Number CDFA #39.011		6. Final Report <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
7. Basis <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual					
8. Funding/Grant Period (See instructions) From: (Month, Day, Year) 6/18/2003		To: (Month, Day, Year) 12/31/2006		9. Period Covered by this Report From: (Month, Day, Year) 1/1/2006 To: (Month, Day, Year) 12/31/2006	
10. Transactions:		I Previously Reported		I This Period	
				III Cumulative	
a. Total outlays		0.00		7,545,473.61	
b. Refunds, rebates, etc.		0.00		0.00	
c. Program income used in accordance with the deduction alternative		0.00		0.00	
d. Net outlays (Line a, less the sum of lines b and c)		0.00		7,545,473.61	
Recipient's share of net outlays, consisting of:					
e. Third party (in-kind) contributions		0.00		0.00	
f. Other Federal awards authorized to be used to match this award		0.00		0.00	
g. Program income used in accordance with the matching or cost sharing alternative		0.00		0.00	
h. All other recipient outlays not shown on lines e, f or g		0.00		0.00	
i. Total recipient share of net outlays (Sum of lines e, f, g and h)		0.00		0.00	
j. Federal share of net outlays (line d less line i)		0.00		7,545,473.61	
k. Total unliquidated obligations				0.00	
l. Recipient's share of unliquidated obligations				0.00	
m. Federal share of unliquidated obligations				0.00	
n. Total Federal share (sum of lines j and m)				7,545,473.61	
o. Total Federal funds authorized for this funding period				7,545,473.61	
p. Unobligated balance of Federal funds (Line o minus line n)				0.00	
Program income, consisting of:					
q. Disbursed program income shown on lines c and/or g above				0.00	
r. Disbursed program income using the addition alternative				0.00	
s. Undisbursed program income				0.00	
t. Total program income realized (Sum of lines q, r and s)				0.00	
11. Indirect Expense		a. Type of Rate (Place "X" in appropriate box) <input checked="" type="checkbox"/> Provisional <input type="checkbox"/> Predetermined <input type="checkbox"/> Final <input type="checkbox"/> Fixed			
		b. Rate	c. Base	d. Total Amount	e. Federal Share
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation. Federal interest earned during reporting period \$19,042.64 (Total \$193,789.61)					
13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.					
Typed or Printed Name and Title Carol H. Guidry, Director of HAVA				Telephone (Area code, number and extension) (225) 922-0900 Ext. #614	
Signature of Authorized Certifying Official Carol H. Guidry				Date Report Submitted January 24, 2007	

RECEIVED
U.S. ELECTION ASSISTANCE
COMMISSION
JAN 26 PM 4:46

LOUISIANA DEPARTMENT OF STATE
 HELP AMERICA VOTE ACT OF 2002 (HAVA)
 SUMMARY OF TITLE I, SECTION 102
 AS SPECIFIED IN AMENDED STATE PLAN

REVISED

EXPENDITURES	FEDERAL BUDGET ALLOCATION	INTEREST ALLOCATION	ACTUAL EXPENSES, 12/31/03	ACTUAL EXPENSES, 12/31/04	ACTUAL EXPENSES, 12/31/05	ACTUAL EXPENSES, 12/31/06	BUDGET BALANCE, 12/31/06
Replacement of non-compliant lever-operated voting systems and upgrade of existing electronic voting systems to meet disability access requirements, including installation, implementation and training	7,351,684.00	193,789.61	0.00	0.00	0.00	7,545,473.61	0.00
TOTAL	7,351,684.00	193,789.61	0.00	0.00	0.00	7,545,473.61	0.00

RECEIVED
 U.S. ELECTION ASSISTANCE
 COMMISSION
 2007 JAN 26 PM 4:46

The Department has been monitoring all performance goals required under HAVA. In addition, the Department has continually managed all election activities affected by HAVA to ensure that all requirements of the State Plan are being met. This is an on-going process that will continue through the completion of all goals established in the State Plan. Fiscal management has proven to be extremely important to guarantee that all federal and state funds are expended in accordance with the directives and estimates detailed in the State Plan. The Department has been and will continue to monitor all fiscal activities to ensure that the Department is complying with the requirements of OMB Circular A-87, the GSA Common Rule, and state law.

On November 10, 2006, Secretary of State Jay Dardenne amended Louisiana's State Plan. The Department amended the funding to provide that the \$654,360 allowed under Section 253(b)(5) would remain in the Section 102 account and the funds would be used solely for the purpose of replacing the AVM-POM lever-operated voting machines.

For the November 2006 election, only HAVA compliant voting systems were used statewide. All federal funds (\$7,351,684.00) and interest accumulations (\$193,789.61) were expended prior to September 30, 2006 for the replacement of lever-operated voting machines (\$7,545,473.61); therefore this will be the final narrative report for Title I, Section 102 for the Louisiana Department of State.



SECRETARY OF STATE

**HELP AMERICA VOTE
ACT OF 2002**

**TITLE I, SECTION 102
FINAL NARRATIVE AND
FINAL FINANCIAL REPORT**

AS OF DECEMBER 31, 2006

**PRESENTED TO:
U.S. ELECTION ASSISTANCE
COMMISSION**

**Jay Dardenne
Secretary of State**

**TITLE I, SECTION 102
REPLACEMENT OF PUNCH CARD OR LEVER VOTING MACHINES**

**FINAL NARRATIVE REPORT
AS OF DECEMBER 31, 2006**

Title I, Section 102 of the Help America Vote Act of 2002 (HAVA) was implemented to provide a program to provide funding for states to replace punch card and lever voting systems. On June 18, 2003, Louisiana received \$7,351,684 in Title I, Section 102 funds. All revenue collections were utilized for the replacement of punch card and lever voting systems.

Prior to January of 2004, the election management functions in the State of Louisiana were divided between the Department of Elections and Registration and the Department of State. With the passage of Act 451 of the 2001 Regular Session of the Louisiana Legislature, the two departments were merged into the Department of State (Department) under the direction of the Secretary of State effective on January 12, 2004. As the Chief Election Officer of the State of Louisiana, the Secretary of State is now overseeing the management and implementation of Louisiana's State Plan, including the replacement of all lever voting machines in the State of Louisiana.

In 2001, the State of Louisiana began utilizing paper ballots that are read through paper ballot optical scanning machines rather than utilizing punch cards for absentee voting by mail.

In 2005, Louisiana certified voting systems for seven vendors for use in Louisiana. On August 9, 2005, a request for proposal was issued to six vendors for the procurement of a new statewide voting system. On October 31, 2005, Louisiana announced that Sequoia Voting Systems, Inc. was selected to replace all lever-operated voting machines with AVC Advantage Full Face DRE Voting Units for Election Day voting. On December 13, 2005, the Department entered into a contract with Sequoia Voting Systems, Inc., and all HAVA compliant AVC Advantage Full Face DRE Voting Units have been installed for use in various parishes to replace lever-operated voting machines. All voting units are capable of being accessible to individuals with disabilities.

The Department of State is responsible for preparing all narrative and financial reports. The required SF-269 financial reports for Title I, Section 102 were completed and submitted to the U.S. Government Services Administration (GSA) for the period ending December 31, 2003 and to the Election Assistance Commission for the period ending December 31, 2004 and December 31, 2005. On January 24, 2007, amended SF 269 forms were forwarded to the U.S. Election Assistance Commission for the periods ending December 31, 2003, December 31, 2004, and December 31, 2005 utilizing new reporting procedures approved by the U.S. Election Assistance Commission. For the period ending December 31, 2006, the final SF-269 financial report for Title I, Section 102 was submitted to the U.S. Election Assistance Commission with an expenditure summary. A copy of this report is enclosed. Please note that narrative reports were not required until after December 31, 2004.

The Department has been monitoring all performance goals required under HAVA. In addition, the Department has continually managed all election activities affected by HAVA to ensure that all requirements of the State Plan are being met. This is an on-going process that will continue through the completion of all goals established in the State Plan. Fiscal management has proven to be extremely important to guarantee that all federal and state funds are expended in accordance with the directives and estimates detailed in the State Plan. The Department has been and will continue to monitor all fiscal activities to ensure that the Department is complying with the requirements of OMB Circular A-87, the GSA Common Rule, and state law.

On November 10, 2006, Secretary of State Jay Dardenne amended Louisiana's State Plan. The Department amended the funding to provide that the \$654,360 allowed under Section 253(b)(5) would remain in the Section 102 account and the funds would be used solely for the purpose of replacing the AVM-POM lever-operated voting machines.

For the November 2006 election, only HAVA compliant voting systems were used statewide. All federal funds (\$7,351,684.00) and interest accumulations (\$193,789.61) were expended prior to September 30, 2006 for the replacement of lever-operated voting machines (\$7,545,473.61); therefore this will be the final narrative report for Title I, Section 102 for the Louisiana Department of State.